

## Employment Opportunity

# Join Our Team as an energetic Energy Policy Manager in the Distribution Team

We are seeking an energetic professional who is looking to go to the next level in making a difference to Australia's energy policy landscape. The ideal candidate brings enthusiasm, thoughtfulness, integrity, curiosity and humour to all aspects of their work, the Energy Networks Australia (ENA) team and our members.

You may be a hungry, junior professional ready to take on more responsibility or a seasoned senior looking to make a bigger impact, if you are a match with our diverse, high-performance culture we will suit the role to you.

### Who we are | Energy Networks Australia

Energy Networks Australia is the peak national body representing Australia's gas distribution and electricity transmission and distribution network businesses. These businesses deliver energy to nearly every household and business in the country. We are a key participant in the development of a better understanding of energy issues across the entire Australian community.

### The Role | Energy Policy Manager

Reporting to the **Head of Distribution**, the Energy Policy Manager works in the Distribution team. The Energy Policy Manager is responsible for supporting the delivery of a range of critical projects, as well as coordinating and organising member committees (the Asset Management, Transmission and Safety Committees).

The role will also manage public policy engagement and development, working closely with our members to achieve beneficial outcomes for customers and the members of Energy Networks Australia.

This is an exciting and challenging position with a salary package that reflects the demands of the role. At ENA, we offer a hybrid working environment, with the flexibility to work in our Melbourne CBD location and remotely by agreement; ideally you will be based in Melbourne, however, other locations will be considered for the right candidate. The role is a permanent full time position with flexible working conditions considered for the right candidate. There will be a small amount of domestic travel required in this role.

### Key Areas of Responsibility:

- Lead, coordinate and draft regulatory and policy submissions on behalf of ENA members.
- Independently undertake critical analysis of policy and advocacy related to the energy industry, working with members and external stakeholders to achieve consensus
- Produce public advocacy materials, such as Energy Insider articles
- Assist the networks team in the management and delivery of critical projects
- Organise events on behalf of the Asset Management and Safety Committees
- Provide support to the Asset Management, Safety and Transmission Committees through the coordination of meeting agendas, papers, minutes and work plans.
- Other duties as directed to support the activities of Energy Networks Australia.

## What's on offer

### **Salary range \$155,000-\$165,000 (including superannuation) with annual bonus**

The right candidate will be offered a salary depending on experience. In addition to this, an annual performance bonus will be offered.

ENA is supportive of further professional development and learning and will help you grow your skills and develop further knowledge of the energy sector.

## Skills and Experience:

### *What we're looking for:*

- Tertiary qualification and/or energy industry experience in Science, Engineering or Technology, or Economics is essential;
- Excellent organisational skills to independently manage your own workload and make thoughtful, effective decisions and contributions to the achievement of broader ENA goals;
- Proactively and collaboratively tackle problems with energy and enthusiasm in a diverse and high-performing team.
- An emphasis on curiosity and continuous improvement.
- Strong and demonstrated stakeholder management skills, which can be shown to apply to interactions with members and external industry and government stakeholders
- Articulate with effective written and verbal communication skills, including editing and document management;

### *Highly desirable:*

- Experience with a member-based association would be valuable, but not essential.
- A strong interest in making a difference in climate change, the energy transition, natural disaster resilience, safety and electricity networks would be highly favourable

## How to apply:

At Energy Networks Australia, we are committed to fostering a diverse and inclusive work environment that values different perspectives and experiences. We encourage candidates from all backgrounds and life experiences to apply.

To apply for this exciting opportunity, please submit your CV, a short statement outlining your relevant skills and experience and a response to the selection criteria outlined below (no more than one page to cover both questions). Submit these documents to ENA's Head of Distribution, Dor Son Tan via [info@energynetworks.com.au](mailto:info@energynetworks.com.au)

**Applications close on Wednesday 23 October 2024.**

### **Selection criteria:**

1. Describe your approach to managing competing deadlines and priorities and servicing stakeholders across different portfolios.
2. Provide an example of a project you've led and how you managed the coordination and organisation of various stakeholders to achieve the desired outcome.