

INFORMATION EXCHANGE COMMITTEE ELECTION PROCEDURES AND OPERATING MANUAL

PROCEDURE CONSULTATION PARTICIPANT RESPONSE PACK

Participant: Energy Networks Association

Completion Date: 24th June, 2016

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Chapter 3	Nominations	
3.1	Initial Nominations	ENA believes that AEMO should maintain a register of all BSB participants; and that this register should

		be publicly available. The register should include details of the participants’ “Voter Categories,” and of the details of the contact person/s within the participants’ organisation. This will allow participants to check that the call for nominations, or other related information, is directed to the correct person within their organisation. It will also allow participants to make contact to discuss potential nominations for their “Voter Category.”
3.2	Vacancies	
3.3	Nomination Process	
3.4	No Nominations	
Chapter 4	Appointments	
4.1	AEMO Members	
4.2	Consumer members	
4.3	Discretionary Members	The process for the appointment of discretionary members by AEMO should be the subject of further discussion with B2B participants, and ultimately detailed in the Election Procedures and Operating Manual. The process should allow all B2B participants to make submissions to AEMO for consideration before discretionary members are appointed.
Chapter 5	Elections	

5.1	No Elections if only one Nominee	
5.2	Elections	
5.3	Returning Officer	
5.4	Counting votes	
5.5	Results	
Chapter 6	Term, removal, resignation and conflicts	
6.1	Term of Office	<p>ENA believes that it is critical that continuity of the IEC is maintained until well after 1 December, 2017. Given the substantial amount of work that the IEC needs to complete prior to the implementation of metering competition; and the criticality of this work, it is essential that Discretionary members are appointed for at least 18 months. Changes to the discretionary membership of the IEC prior to 1 December, 2017 will further threaten the implementation of metering competition.</p> <p>ENA suggests the following wording for clause 6.1</p> <p>“The term of office for a Consumer Member, Discretionary Member and AEMO Member is for a minimum of 18 months. Extension of the term beyond 18months is at the discretion of AEMO.”</p>

6.2	Resignation	<p>ENA considers that all members, or approved alternate members, should participate in each meeting to ensure the effective operation of the IEC.</p> <p>Although rule 6.2 (a) allows IEC members to be absent from meetings with the Chairperson’s approval, Rule 6.2 (b) effectively prohibits the participation of an Alternate member on more than 2 occasions in a 12-month period.</p> <p>ENA believes that members should be encouraged to send a suitable Alternate member if they are unable to attend the IEC meeting. It is therefore recommended that:</p> <ul style="list-style-type: none"> • Rule 6.2 (a) be modified to state: “is absent from 2 consecutive Meetings without the IEC’s approval;” • Rule 6.2 (b) be deleted. <p>This would ensure that an IEC member is not required to resign if he/she is absent for more than 2 consecutive meetings due to exceptional circumstance which are approved by the IEC (e.g. illness); and that the member can arrange to send an Alternate member to represent the interests of their voter category any time that they are absent.</p>
6.3	Removal	
6.4	Conflicts of Interests	
Chapter 7	Composition	

7.1	Chairperson	ENA suggests that the wording of the clause be modified to indicate that if the AEMO member is unable to attend, then an Alternate AEMO Board Member or the AEMO CEO should attend and chair the meeting. This is generally consistent with the requirement of Rule 4.1 which states that the AEMO member is an AEMO director.
7.2	Secretary	
7.3	Alternate attendance	<p>ENA believes that continuity of membership is critical to the successful operation of the IEC, and that all IEC members should attempt to attend every meeting. However, if a member is unable to attend, an Alternate who has been fully briefed and is aware of both the activities of the IEC and the views of the relevant voter category, should attend the IEC meeting. Finding a suitable Alternate and arranging permission from the Chairperson for the attendance of the Alternate will be difficult if required at short notice e.g. due to sudden illness.</p> <p>ENA suggests that the rules allow for an Alternate member to be selected by the IEC member in conjunction with the Voter category; and for that Alternate member to be pre-approved by the IEC. This would allow Alternate members to ensure that they are familiar with the IEC’s work and to ensure that they are available for meetings if they are suddenly required to attend. It will also help provide continuity to the IEC if a member is absent for more than one meeting.</p>
7.4	Contact Details	
Chapter 8	Meetings	
8.1	Meeting	

8.2	Notice of Meeting and agenda	
8.3	Adjournment	
8.4	Other Attendees	<p>As per Rule 8.2, meeting papers must be provided to IEC members 10 days before the meeting. Only after an IEC member receives and review the papers will they be able to determine if they require an additional party to attend the meeting. It may therefore be necessary to seek approval for attendance of an additional party with less than 10 days notice.</p> <p>ENA would suggest that a request for attendance of an additional party must be made to the Chairman a minimum of 5 days prior to the meeting.</p>
8.5	Minutes & Resolutions	
Chapter 9	Annual report and budget	
9.1	Annual Report	
9.2	Budget	
Appendix A	Nomination form	<p>ENA suggests that this form be reformatted to be simpler for users. It is suggested that separate sections are provided for nominee and nominator details.</p>
Appendix B	Call for election form	

Appendix C	Election form	
Appendix D	Form for the Information Exchange Committee Minutes	